

# TOWN OF GRANBY

## Board of Trustees

MEETING DATE: DECEMBER 10, 2019

**Consent Agenda**

Resolution or Ordinance

Citizen Requests

Public Hearing

Committee/Staff Reports:

TOWN CLERK

FINANCE DIRECTOR

BUILDINGS AND STREETS

ECONOMIC DEVELOPMENT

PUBLIC SAFETY

RECREATION

WATER DEPARTMENTS

MAYOR

TOWN MANAGER

TOWN ATTORNEY

Other

Executive Session

Workshop

TIME OF AGENDA ITEM: 8:25 PM

**Agenda Request No. 12**

**MEETING TO BE HELD AT:  
Town Hall, Zero Jasper Avenue  
Granby, CO 80446**

### (12) CONSENT AGENDA

**8:25 PM**

(The items listed under "Consent Agenda" are a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by the Board. The Board has received the information on these matters in their Board packets prior to the meeting. The Mayor or Mayor Pro-Tem will ask if any citizen wishes to have any specific item discussed. A Board member may request that an item be removed from the Consent Agenda on behalf of a citizen or himself and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board to be removed. Items on the Consent Agenda are then voted on by a single motion, second and a non-roll call vote.)

**MOTION TO ADOPT ACCOUNTS PAYABLE FOR DECEMBER 10, 2019**

# ACCOUNTS PAYABLE - December 10, 2019

PAYEE	ACCOUNT NO.		DESCRIPTION
<b>ADMINISTRATIVE</b>			
Colorado Mtn. News Media	01-0415-3370	121.66	Budget Ads.
Grand County Accounting	01-0415-2310	22.25	Admin. Fuel
Connie Marner	01-0415-1922	875.25	61.66% Town Hall Janitorial Services
Mountain Parks Electric	01-0415-3410	802.82	61.66% Town Hall Electricity
Peak Performance Copier	01-0415-3630	336.08	Admin. Copy Charges
Power to the People	01-0415-3660	88.79	61.66% Town Hall Repairs
Tri County Fire Protection	01-0415-3660	294.25	61.66% Town Hall Sprinkler Testing
WCI of Granby	01-0415-3950	43.97	61.66% Town Hall Trash Removal
<b>ADMINISTRATIVE SUB-TOTAL</b>		<b>2,585.07</b>	
<b>ECONOMIC DEVELOPMENT</b>			
Granby Chamber	01-0465-4652	9,583.34	Chamber Monthly Contribution (December)
<b>ECONOMIC DEVELOPMENT SUB-TOTAL</b>		<b>9,583.34</b>	
<b>LEGISLATIVE</b>			
ANB Construction LLC	03-0475-9240	262.50	Removal of Curtain Wall & New Door Frame
ANB Construction LLC	03-0475-9240	1,420.00	Painting of Additional Walls BOT Room
Colorado Mtn. News Media	01-0000-1221	20.70	A/R Rodeo 1
Country Hardware	01-0000-1216	21.99	A/R Sun Communities - Shovel for PRV's
Grand Resource & Recycle	01-0411-4904	400.00	Monthly Contribution (December)
Connie Marner	01-0411-1922	262.50	11.67% Town Hall Janitorial Services
Mountain Parks Electric	01-0411-3410	151.95	11.67% Town Hall Electricity
NAPA Auto Parts	01-0000-1216	77.49	A/R Sun Communities - Battery Charger
Peak Performance Copier	01-0419-2110	8.40	Plat Copier Charges
Power to the People	01-0411-3660	16.81	11.67% Town Hall Repairs
Tri County Fire Protection	01-0411-3660	55.69	11.67% Town Hall Sprinkler Testing
WCI of Granby	01-0411-3950	8.32	11.697% Town Hall Trash Removal
<b>LEGISLATIVE SUB-TOTAL</b>		<b>2,706.35</b>	
<b>PARKS</b>			
Country Hardware	01-0452-3660	7.99	R & M Parks Equipment
Grand County Accounting	01-0452-2310	139.71	Parks Fuel
Mountain Parks Electric	01-0452-3410	404.55	Parks Electricity
Napa Auto Parts	01-0452-3620	70.94	R & M Parks Equipment
WCI of Granby	01-0452-3950	(137.09)	Parks Trash Removal Credit - Removed for Winter
<b>PARKS SUB-TOTAL</b>		<b>486.10</b>	
<b>POLICE/COURT</b>			
Amazon Business	01-0421-2110	35.98	Folders
CO Assn. of Prop. & Evid.	01-0421-3380	45.00	2020 Police Membership
Country Hardware	01-0421-3620	18.98	R & M Police Equipment
Grand County Accounting	01-0421-2310	1,645.72	Police Fuel
Connie Marner	01-0421-1922	480.84	22.92% Town Hall Janitorial Services
Mountain Beast, Inc.	01-0421-3813	800.00	Arrest Control Training
Mountain Parks Electric	01-0421-3410	298.42	22.92% Town Hall Electricity
Napa Auto Parts	01-0421-3620	211.44	R & M Police Vehicles
Power to the People	01-0421-3660	33.01	22.92% Town Hall Repairs
Sun Badge Co.	01-0421-1500	235.25	Sergeant Badges - Heitzenrater
Trans Union	01-0421-2333	50.00	TLO Searches
Tri County Fire Protection	01-0421-3660	109.38	22.92% Town Hall Sprinkler Testing
WCI of Granby	01-0421-3950	16.35	22.92% Town Hall Trash Removal
Xcel Energy	01-0421-3440		22.92% Town Hall Natural Gas
<b>POLICE SUB-TOTAL</b>		<b>3,980.37</b>	
<b>PROGRAMS, PROJECTS &amp; FACILITIES</b>			
Acevedo's Roofing	03-0475-9240	15,250.00	Town Hall Fascia & Eaves Repair
Bowman Consulting	03-0431-9363	250.00	Traffic Meetings & CDOT Coordination
Country Hardware	01-0475-3661	62.56	R & M Depot

Connie Marner	01-0475-1921	716.67	Depot Janitorial Services
Connie Marner	01-0475-1922	266.67	Community Center Janitorial Services
Mountain Parks Electric	01-0475-3411	47.00	Depot Electricity
Mountain Parks Electric	01-0475-3412	284.00	Community Center Electricity
Mountain Parks Electric	01-0475-3415	47.00	Grand Futures Electricity
Mountain Parks Electric	01-0475-3414	64.00	Log Church Electricity
Mountain Parks Electric	01-0475-3417	73.00	Granby Playdays Preschool Electricity
Mountain Parks Electric	01-0475-3419	34.14	Parking Lot Electricity
Mountain Parks Electric	01-0475-3460	2,549.33	Street Light Electricity
WCI of Granby	01-0475-3952	71.30	Community Center Trash Removal
<b>PROG, PROJ, FAC SUB-TOTAL</b>		<b>19,715.67</b>	

#### RECREATION

Grand County Accounting	01-0450-2310	280.01	Rec. Fuel
Kopy Kat	01-0450-2110	53.28	Rec. Ink Cartridges
Tish Linke	01-0450-2331	100.00	Tony Coaching Team Refund Fees
Connie Marner	01-0450-1922	83.34	3.75% Town Hall Janitorial Services
Mountain Parks Electric	01-0450-3410	48.81	3.75% Town Hall Electricity
Mountain Parks Electric	01-0450-3411	94.07	Soccer Complex Electricity
NAPA Auto Parts	01-0450-3620	97.71	R & M Rec Equipment
Peak Performance Copier	01-0450-3630	60.35	Rec. Copy Charges
Power to the People	01-0450-3650	5.39	3.75% Town Hall Repairs
Tri County Fire Protection	01-0450-3650	17.88	3.75% Town Hall Sprinkler Testing
WCI of Granby	01-0450-3950	2.66	3.75% Town Hall Trash Removal
<b>RECREATION SUB-TOTAL</b>		<b>843.50</b>	

#### STREETS

Country Hardware	01-0431-2330	9.83	Shop Supplies
Country Hardware	01-0431-3660	13.99	R & M Shop
Grand County Accounting	01-0431-2310	1,052.78	Street Dept. Fuel
Mountain Parks Electric	01-0431-3410	282.00	Street Shop Electricity
Napa Auto Parts	01-0431-3620	78.02	R & M Street Equipment
The Roofing Company	03-0475-9243	41,604.50	Balance Due Per Contract - Town Shop Re-Roof
WCI of Granby	01-0431-3950	128.32	Shop Trash Removal
<b>STREETS SUB-TOTAL</b>		<b>43,169.44</b>	

#### NSA - WATER ENTERPRISE FUND

Century Link	04-0433-3450		NSA Telephones
Colorado Analytical Labs	04-0433-2332	611.08	NSA Lab Tests
Country Hardware	04-0433-2331	5.18	NSA General Supplies
Grand County Accounting	04-0433-2310	210.66	NSA Fuel
Independent Propane Co.	04-0433-2331	16.88	NSA Propane
Mountain Parks Electric	04-0433-3410	2,650.00	NSA Water Plant Electricity
Utility Notification Center	04-0433-4900	65.32	NSA Locates
WCI of Granby	04-0433-3950	39.92	NSA Trash Removal
<b>NSA - WATER SUB-TOTAL</b>		<b>3,599.04</b>	

#### SSA - WATER/SEWER ENTERPRISE FUND

Colorado Analytical Labs	05-0500-2332	210.00	SSA Lab Tests
Colorado Mtn. News Media	50-0500-2110	58.56	GE GID Budget Ads.
Colorado Mtn. News Media	54-0540-1920	61.09	GE GID #2 Budget Ads.
Country Hardware	05-0500-2220	20.76	SSA Supplies
Country Hardware	06-0600-2210	5.59	SSA Supplies
Jordan Ennis	06-0600-3810	46.63	Mileage Reimbursement - One Way
Grand County Accounting	05-0500-2310	240.29	SSA Fuel
Grand County Accounting	06-0600-2310	240.29	SSA Fuel
Mountain Parks Electric	05-0500-4420	32.58	999 Lake Drive Water Tank Electricity
Mountain Parks Electric	05-0500-4410	910.94	Eagle Crest Pump Station Electricity
Mountain Parks Electric	06-0600-3631	161.44	Indian Meadows Lift Station Electricity
Mountain Parks Electric	05-0500-3410	445.88	SSA Wells (#2 & #4)

Napa Auto Parts	05-0500-2530	16.53	SSA Small Tools
Napa Auto Parts	06-0600-2530	16.53	SSA Small Tools
SGM	05-0500-2115	57.60	SSA GIS
SGM	06-0600-2115	57.60	SSA GIS
Utility Notification Center	05-0500-4900	26.27	SSA Locates
Utility Notification Center	06-0600-4900	26.27	SSA Locates
WCI of Granby	05-0500-3445	39.92	SSA Trash Removal
<b>SSA - WATER SUB-TOTAL</b>		<b>2,674.77</b>	

**MORAINES PARK - WATER ENTERPRISE FUND**

Mountain Parks Electric	44-0444-3410	422.83	MP Wells Electricity
<b>MP - WATER SUB-TOTAL</b>		<b>422.83</b>	

**CONSULTANTS**

**ALREADY PAID/PAYROLL DISTRIBUTION**

11/26/19 American United Life	01-0000-2176	1,931.08	Life Insurance
Comcast	Several A/C's	312.58	Phones
Core & Main	05-0500-4440	285.82	R & M SSA Distribution
Scotty P. Krob, Attorney	Several A/C's	7,964.69	A/R GR, A/R Sun, A/R Recl. Rdg, General/Water Legal
Principal Life	01-0000-2176	3,483.10	Dental Insurance
Connor Russell	01-0450-3810	300.00	Reimbursement for Travel - Rec Employee Interview
SGM	Several A/C's	10,180.35	A/R Rodeo 1, Shorefox Mining Permit, Traffic Study
Spronk Water Engineers	Several A/C's	500.00	SSA Legal and A/R Sun Communities
12/4/19 Petty Cash	Several A/C's	321.60	Replenish Petty Cash
<b>ALREADY PAID SUB-TOTAL</b>		<b>25,279.22</b>	

**TOTAL CHECKS PAYABLE - 12/10/2019 115,045.70**

# VENDOR TOTALS FOR December 10, 2019 TO BE PAID or ALREADY PAID

Acevedo's Roofing	15,250.00	Town Hall Fascia & Eaves Repair
Amazon Business	35.98	Folders
American United Life	1,931.08	Life Insurance
ANB Construction LLC	1,682.50	Removal of Curtain Wall / Additional Walls BOT Room
Bowman Consulting	250.00	Traffic Meetings & CDOT Coordination
Colorado Analytical Labs	821.08	NSA, SSA & MP Lab Tests
CO Assn. of Prop. & Evid.	45.00	2020 Police Membership
Colorado Mtn. News Media	262.01	Budget Ads., A/R Rodeo 1, GE GID Budget Ads.
Comcast	312.58	Phones
Core & Main	285.82	R & M SSA Distribution
Country Hardware	166.87	NSA & SSA Supplies / R & M Equipment
Jordan Ennis	46.63	Mileage Reimbursement - One Way
Granby Chamber	9,583.34	Chamber Monthly Contribution (December)
Grand County Accounting	3,831.71	Various Departments Fuel
Grand Resource & Recycle	400.00	Monthly Contribution (December)
Independent Propane Co.	16.88	NSA Propane
Kopy Kat	53.28	Rec. Ink Cartridges
Scotty P. Krob, Attorney	7,964.69	A/R GR, A/R Sun, A/R Recl. Rdg, General/Water Legal
Tish Linke	100.00	Tony Coaching Team Refund Fees
Connie Marnar	2,685.27	Janitorial Services
Mountain Beast, Inc.	800.00	Arrest Control Training
Mountain Parks Electric	9,804.76	Electricity
Napa Auto Parts	568.66	R & M Equipment & Shop Supplies
Peak Performance Copier	404.83	Admin. / Rec. Copy Charges
Petty Cash	321.60	Replenish Petty Cash
Power To The People	144.00	Town Hall Repairs
Principal Life	3,483.10	Dental Insurance
Connor Russell	300.00	Reimbursement for Travel - Rec Employee Interview
SGM	115.20	SSA GIS
SGM	10,180.35	A/R Rodeo 1, Shorefox Mining Permit, Traffic Study
Spronk Water Engineers	500.00	SSA Legal and A/R Sun Communities
Sun Badge Co.	235.25	Sergeant Badges - Heitzenrater
Trans Union	50.00	TLO Searches
The Roofing Company	41,604.50	Balance Due Per Contract - Town Shop Re-Roof
Tri County Fire Protection	477.20	Town Hall Sprinkler Testing
Utility Notification Center	117.86	NSA & SSA Locates
WCI of Granby	213.67	Various Departments Trash Removal
<b>VENDOR TOTALS</b>	<b>115,045.70</b>	Reviewed by Town Manager- <u>vacant</u>

REPORT PREPARED BY: Samantha Knight  
 BILLS PAID BY: Cindy Seader