

# Application for Amendments (Zoning)



The Town of Granby requires the completion of an approval process through the Planning Commission and the Board of Trustees (Section 16.25 of the Code) for any amendments to the Town's official zoning map.

A non-refundable fee of six-hundred and fifty dollars (\$650.00) plus \$20 per acre, must be submitted to the Town, as well as a reimbursement agreement.

**Applications must be made online and via email:**

Online: <https://us.cloudpermit.com/gov/login>

+ Email: [planning@townofgranby.com](mailto:planning@townofgranby.com)

**Payments of fees can be submitted in three ways:**

In-Person: Town Hall, Zero Jasper Street, Planning & Zoning

Online: <https://www.townofgranby.com/onlinepayments>

USPS: Town Hall, Planning & Zoning, PO Box 440, Granby, CO 80446-0440

Staff Use Only
<b>Date Application Submitted:</b> _____
<b>Fee Paid:</b> <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card
Receipt # _____

Applicant Information	
<b>Applicant's Name:</b>	<b>Applicant's Mailing Address:</b>
<b>Phone Number:</b>	<b>Email:</b>
<b>Submittal Requirements Checklist (Section 16.25.030 (a))</b>	
<p>Applications for an amendment to the official zoning map, except new annexations, shall contain all of the following information:</p> <ol style="list-style-type: none"> <li>(1) Narrative outlining the purpose of the request and identifying relevant to the reasons the amendment is appropriate pursuant to listed in GMC 16.25.020.</li> <li>(2) Certified boundary survey of land area to be rezoned or legal description as appropriate and requested new classification;</li> <li>(3) Sketch to scale showing boundaries of area requested to be rezoned, along with an indication of the existing zoning, predominant uses and diversities on all adjacent sides of the area;</li> <li>(4) Description and sketches, if available, of buildings or uses proposed if rezoning is granted, along with a description of land and building uses within 300 feet of the boundary of the proposed area of change, in all directions;</li> <li>(5) A list of property owners and their addresses both within the area and within 300 feet of the exterior boundary of the parcel proposed to be zoned or rezoned;</li> <li>(6) Any other information deemed appropriate by the Town or applicant to fully explain the amendment request;</li> <li>(7) Specified filing fee payment of \$650 plus \$20 per acre;</li> <li>(8) Proof of ownership.</li> <li>(9) Development schedule.</li> </ol>	
<b>Address or Parcel ID of Property:</b>	<b>Property Owners Name:</b>
<b>Application Checklist</b>	
<input type="checkbox"/> Completed and signed application form <input type="checkbox"/> Non-refundable application fee of \$650 plus \$20 per acre <input type="checkbox"/> Signed reimbursement agreement <input type="checkbox"/> Completed application package	

